

Town of Dover
Board of Health, December 11, 2006

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Secretary, called the roll.

ROLL CALL

PRESENT: Jean Cater, Constance Sibona-Foster, Carolyn Blackman,
Marie Hoffman, Donna Cook

ABSENT: Christopher Chapman, Sandra Scarneo

ALSO PRESENT: Frank Poolas, Alderman
Jack Delaney, Alderman
Donald Costanzo, Health Officer

President Marie Hoffman called for a motion to accept the minutes from the November 2006, Regular Meeting of the Board of Health.

A motion to accept the minutes from the November 2006 Regular Meeting of the Board of Health was made by Donna Cook and duly seconded by Caroline Blackman.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from the NJDHSS to the HO dated 11/1/06; re: Pandemic Flu Grant Phase II.
2. Letter from John E. Molinari, Esquire to the HO dated 11/7/06; re: Request for Record.

3. Letter from Chilton Memorial Hospital to the HO dated 11/14/06; re: Health Education Contract for CY 2007.
4. Letter from Saint Clare's Hospital to Irma McKenna, RN dated 11/20/06; re: Thank you for flu vaccination program.
5. Letter from Saint Clare's Hospital to HO dated 11/29/06; re: Thank you for Community Forum participation.

Marie Hoffman asked if there was any correspondence to discuss. The HO informed the board that he submitted an application for the Pandemic Flu Grant Phase II but would explain in more detail in old business.

OLD BUSINESS:

The HO distributed the summary of Health Department activities for the previous month and discussed with the Board various parts of the report.

Garbage tonnage for November was 476.51 tons; down from the same month one-year ago by 29.29 tons or 5.8%.

Garbage sticker receipts for November 2006 were \$3,160.00; up from the same month one-year ago by \$315.00 or 11.0%.

The HO mentioned that garbage tonnage was stable and predictable and stated that transfer station fee will increase in February 2007. Regarding fees, Connie Foster asked if individual homes get assessed one price and businesses another price.

Alderman Poolas responded that there was not a separate or different assessment and that the two bag limit was the same for residents and businesses.

In a garbage related matter, Alderman Poolas mentioned a continuing problem of grease leaking from garbage bags generated by the Brenda Lee Taqueria at 7 N. Warren Street. Although code enforcement has summoned the establishment, the issue of grease leaking from bags and staining the sidewalk is a recurring problem.

Also, Alderman Poolas reported that he supports a recommendation made by the DeFeo Associates study of municipal operations suggesting the outsourcing of white good collection. The town would continue to sell the stickers but the appliances would be picked-up by a private contractor.

Alderman Poolas gave a brief overview of some of the other recommendations made by the DeFeo study.

A food handler's course for those establishments that did not attend the November 2nd program is scheduled for December 13, 2006. About 20 establishments are expected to attend the class. Failure to attend the make-up class will result in a summons.

Regarding last month's board meeting at which Donna Cook commented that flu vaccine orders can be cancelled before delivery without penalty, the HO cancelled a back-order for 110 doses of flu vaccine with Sanofi Pasteur. Sanofi Pasteur accepted the cancellation without a problem.

As requested by the Board, the HO asked the treasurer if a "Trust Account" for flu vaccinations could be established for funds received from Medicare reimbursements for influenza vaccinations. The response from the Treasurer was affirmative. However, the process requires State processing and must first be approved by the Administrator.

The HO stated that he will follow-up and ask the Administrator about opening a Vaccine Trust Account at his budget meeting to be scheduled later this month or early January.

The HO informed the Board that he submitted two (2) grant applications for CY 2007. He submitted the Public Health Priority Funding Grant for \$11,134 and a Phase II Pandemic Flu Grant for \$8,374.

The HO distributed a handout to the board that updated the E. coli. outbreak at Taco Bell. A brief discussion proceeded regarding the unconfirmed cause of the outbreak.

NEW BUSINESS:

The Health Officer presented to the Board the following service agreements for the 2007 calendar year:

Nursing Supervision & Community Health Services:

Saint Clare's Hospital for Nursing Supervision services at no fee and the annual Cholesterol Screening Program at a fee of \$23.00 per test.

Following review, **a motion to approve the 2007 service agreement for Community Health Services delivered by Saint Clare's Hospital** was made by Connie Foster and duly seconded by Marie Hoffman.

ROLL CALL VOTE. ALL AYES; NO NOES

Health Education Services:

Chilton Memorial Hospital for Community Health Education Services at a rate of \$38.00 per hour and at an annual fee of \$10,412.00 or 274 hours of service.

The HO stated that health education services will be paid for with a Public Health Priority Funding Grant. No local monies would be used.

Following review, **a motion to approve the 2007 service agreement for Community Health Education Services delivered by Chilton Memorial Hospital** was made by Connie Foster subject to the following two (2) revisions:

1. The Township of Dover to be changed to “Town of Dover” in paragraph 1.
2. The written number of hours of service be changed from Two Hundred Eighty to “Two Hundred Seventy-Four” hours in paragraph 2.

The motion was duly seconded by Marie Hoffman.

ROLL CALL VOTE. ALL AYES; NO NOES

In other new business, the HO reported that at the direction of the Mayor, daily patrols of the downtown area will be conducted by Code Enforcement to enforce garbage & litter ordinances.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

Marie Hoffman asked Alderman Poolas about the status of the Flea Market and if this was its last year. Alderman Poolas replied that it was, in fact, the last year of its contract and that negotiations must occur before a new contract is extended. Alderman Poolas stated that it was the sentiment of the board that the flea market be relocated to an area away from the center of town. An area like crescent field may be suitable.

Connie Foster stated that she is part of a clean-up program that has been operating every Saturday involving as many as 30 – 40 persons. They regularly pick-up garbage and litter from the downtown area and along railroad tracks. Last Saturday they took away 4 or 5 truckloads of rubbish. Ms. Foster questioned the availability of obtaining a grant to help support this type of clean-up activity.

Alderman Poolas suggested that the HO ask the Town’s grant’s person, Carol Hertwick-Lowey, through the administrator’s office, about the availability of applicable grants. The

HO will speak with the administrator about asking Carol Hertwick-Lowey about the availability of city beautification grant opportunities.

Carolyn Blackman mentioned a gas station located at the corner of Route 46 and Mt. Hope Avenue in which the attendant sits in a chair inside and is surrounded by garbage and filth. This led to a general discussion of the gas stations and related sanitation issues.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Jean Cater and seconded by Marie Hoffman.

ALL AYES; NO NAYS

MEETING ADJOURNED